

**Wisconsin PACE Commission (WPC)**

**WPC Board of Directors**

Tuesday,

October 4, 2016

Holiday Inn Express

1100 Amber Ave.

Stevens Point, Wisconsin, 54482

**MINUTES**

**CALL TO ORDER:** Andy Phillips called the meeting to order at 10:05 am. CST.

**ROLL CALL: PRESENT:** Steve Gerrish (Chippewa County), Jim Paine (Douglas County), Jim Dunning (Eau Claire County), Allan Buechel (Fond du Lac), Bruce Paull (Iowa County), Mike Giese (La Crosse County).

**OTHERS PRESENT:** Ned Noel (City of Eau Claire Planning and Development), Ben Kleist (City of Eau Claire Planning and Development), Andy Phillips (von Briesen & Roper, s.c.), Andy Guzikowski (von Briesen & Roper, s.c.), Monica Curtis (WECC), Jason Stringer (WECC), and Jon Hochkammer (Wisconsin Counties Association).

**APPROVAL OF TEMPORARY CHAIR**

Andy Phillips stated that a temporary Chair should be appointed to preside until a Chair was elected. By unanimous consent, Andy Phillips was appointed temporary Chair.

Andy Phillips welcomed everyone to the first meeting of the WPC. Commission members and others present did self-introductions

**ELECTION OF OFFICERS**

Nominations for Chair were opened. Steve Gerrish nominated Alan Buechel for Chair. There were no other nominations for Chair. A motion was made by Steve Gerrish, seconded by Jim Paine to close nominations and cast a unanimous ballot for Allen Buechel as Chair. Motion carried. (6 ayes, 0 nays).

Nominations for Vice-Chair were opened. Steve Gerrish volunteered to serve as Vice-Chair. There were no other nominations for Vice-Chair. A motion was made by Jim Paine, seconded by Bruce Paull to close nominations and cast a unanimous ballot for Steve Gerrish as Vice-Chair. Motion carried. (6 ayes, 0 nays).

Nominations for Secretary were opened. Jim Paine volunteered to serve as Secretary. There were no other nominations for Secretary. A motion was made by Steve Gerrish, seconded by Jim Dunning to close nominations and cast a unanimous ballot for Jim Paine as Secretary. Motion carried. (6 ayes, 0 nays).

By unanimous consent, the election of a Treasurer was postponed until the next commission meeting.

**DESIGNATION OF WPC DEPOSITORY**

No action was recommended at this time.

### **DESIGNATION OF WPC OFFICES**

Jon Hochkammer offered the Wisconsin Counties Association Office at 22 E. Mifflin St., Suite 900, Madison, WI, 53703 to be designated as the office of the WPC. A motion was made by Jim Paine, seconded by Steve Gerrish to designate the Wisconsin Counties Association as the office of the WPC. Motion carried. (6 ayes, 0 nays).

### **APPROVAL OF THE SELECTION OF WECC TO SERVE AS WPC PROGRAM ADMINISTRATOR**

Monica Curtis and Jason Stringer provided an overview of WECC's Program Administrator proposal submitted to the Commission in August 2016. Ms. Curtis and Mr. Stringer responded to questions from the Commission members. Following the overview, Ms. Curtis and Mr. Stringer left the meeting while Commission members discussed the WECC proposal. Following the discussion, a motion was made by Mike Giese, seconded by Jim Paine to appoint WECC the Program Administrator for WPC. Motion carried. (6 ayes, 0 nays).

### **AUTHORIZATION TO NEGOTIATE A WPC PROGRAM ADMINISTRATOR CONTRACT WITH WECC**

A motion was made by Mike Giese, seconded by Jim Paine to authorize von Briesen & Roper, s.c. to negotiate a Program Administrator Contract with WECC. Motion carried. (8 ayes, 0 nays). The contract will be presented to the Commission at its next meeting.

Following this action, Ms. Curtis and Mr. Stringer were invited back in the meeting room.

### **CURRENT MARKETING ACTIVITIES**

Jon Hochkammer and Jason Stringer updated the Commission on discussions with other counties interested in joining the WPC.

### **NEXT MEETING DATE**

The next meeting of the WPC was scheduled for October 31<sup>st</sup> at 9:00 a.m. This meeting will be held via teleconference.

### **ADJOURNMENT**

A motion was made by Bruce Paull, seconded by Jim Dunning to adjourn. Motion carried. (6 ayes, 0 nays).